



# Landscape Architect

Under the general supervision and reporting to the Director, Horticulture and Education and within established policies and guidelines, the Landscape Architect supports park planning and landscape design requirements fulfilling the Niagara Parks vision and mandate, coordinating matters arising from administrative, and regulatory aspects of park land management, environmental and land use planning. This full-time position shall represent department interests related to capital works, parkland planning studies, in accordance with NPC legislation and policies. The position involves the review, research, and making recommendations on policies to fulfill NPC strategic goals. Responsibilities for supervision include the management of all employee groups including bargaining unit employees, vendors and contractors.

Niagara Parks offers a salary of **\$97,724.57 to \$116,597.30** per annum as well as a comprehensive benefits package and defined benefit pension plan.

**Applications for this position will be accepted until March 20, 2025.**

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TO CREATE A PROFILE AND SUBMIT YOUR RESUME**

## ABOUT US:

Niagara Parks is one of the largest employers in the Niagara Region, with over 1,700 full time and seasonal employees. Our team is comprised of energetic and friendly staff who provide guests from around the world with exceptional quality service. Niagara Parks is committed to attracting and retaining a highly professional, motivated, engaged and inclusive workforce within a culture of teamwork, mutual respect and trust. This is achieved by aligning the right people with the right skills in the right places to promote continuous improvement and excellence. Our corporate vision is to be an innovative example of sustainability as the environmental and cultural stewards of the Niagara River Corridor; a welcoming, accessible and inspiring place offering world class natural, historical and authentic experiences; a source of national pride and identity; and one of the most spectacular parks in the world.

## QUALIFICATIONS:

- Bachelor's or Master's degree in landscape architecture, planning, urban design or a closely related discipline.
- Minimum of five (5) years of related experience in parks and/or land use planning.
- Must possess excellent computer skills and knowledge of a variety of software applications and social media (e.g. AutoCAD, spreadsheets, word processing).
- Knowledge of GIS is an asset.



- Full member of the Ontario Association of Landscape Architects (OALA) or working towards full membership.
- Advanced skills with computer software applications related to key activities.
- The ideal candidate has excellent communication skills, is highly creative with strong graphic abilities.
- Strong knowledge of statutes and regulatory controls affecting Niagara Parks' land use, and environmental planning.
- Excellent knowledge of park planning, legal surveys, planning documents and engineering drawings and methods as it relates to real estate matters.
- Experience working within a multi-discipline team.

## **DUTIES AND RESPONSIBILITIES: KEY ACTIVITIES**

### **Planning**

- Prepares detailed landscape designs, technical drawings, develops conceptual plans, and provides CAD services.
- Surveys and assesses sites, to develop landscape designs taking into consideration landscape features, buildings, climate, environmental and historical elements and future usage.
- Supervises and oversees the preparation of detailed drawings, site plans, reports, sketches, models, photographs, maps and landscape use studies.
- Contributes to the development of master plans and monitoring of master plan implementation.
- Prepares cost estimates and evaluates tenders for landscape construction projects.
- Conducts research into relevant land use and parks policy.
- Attend management meetings where confidential business cases and work-plans for approved Horticulture, Landscape and Environmental Planning programs/projects and funding are being developed.
- Prepares supporting materials and plans for the Director and Senior Director

- Reviews and prepares comments on Municipal, Provincial policy, and minor Planning Act applications to area municipalities relating to landscape planning and design.
- Contributes and provides recommendations to the Land Use Review Committee (heritage property identification and evaluation).

### **Landscape Management**

- Contributes and provides recommendations in the coordination, and evaluation of requests for use of NPC lands.
- Prepares briefs and reports related to confidential business with guidance from the Director, and/or Senior Director for the Properties & Infrastructure Committee and Commission Board meetings.
- Responds to inquiries from and provides advice to the public with regards to landscape design, planning initiatives; consulting with the Director and Senior Director as required on relevant issues affecting the Commission.
- Provides professional recommendations as required to the Director, Senior Director, and other staff.



- Manages, maintains, and updates various records, files, photos, landscape designs and inventory of, plans, maps, etc., relating to property and landscape planning matters.
- Conducts research into relevant strategic landscape plans and design issues. Coordinates work projects in conjunction with horticultural, environmental, planning, and engineering project teams.

#### **Environment**

- Participates in the review and provides comments on environment-related permit applications in accordance with the Niagara Parks Act and NPC policy from a landscape and design perspective.
- Develops and maintains spreadsheets for project budgets, expenses, etc.; prepares required project reports for funded projects.

#### **Performs Other Related Duties**

- Ensures compliance with all relevant legislation pertaining to the position
- As assigned.

The personal information in your candidate profile is collected under the authority of the Niagara Parks Act, R.S.O. 1990, C.N.3, s.4(l) and in accordance with the Freedom of Information and Protection of Privacy Act. It will be used to assess your qualifications for the job postings to which you apply. If successful, your information will also be used for the creation of your employee profile under the authority of the Employment Standards Act, 2000, c.41, s.15(1). We are an equal opportunity employer. In accordance with AODA (Accessibility for Ontarians with Disabilities Act, 2005), Niagara Parks will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If you require disability – related accommodations, please inform the Human Resources (HR) staff. We thank all applicants for their interest, however only those selected for an interview will be contacted. If you require additional information regarding the collection and use of the personal information in your candidate profile, or would like to request an alternate format, please contact Niagara Parks at 905.295.4377 ext. 0 or by e-mail at [employment@niagaraparks.com](mailto:employment@niagaraparks.com).